



*Martin O'Malley, Governor*  
*Anthony G. Brown, Lt. Governor*  
*Joseph P. Gill, Secretary*  
*Frank W. Dawson III, Deputy Secretary*

## **REQUEST TO TRANSFER A COMMERCIAL SHELLFISH AQUACULTURE LEASE**

Your request will be acknowledged upon receipt. After verification that the lease to be transferred is in good standing, the Department will provide all documents required for a lease transfer, including a personalized Transfer Form requiring notarization by both parties. Please allow up to 2 weeks processing time to receive these documents from the time your request is submitted. Lease transfer requests received after October 15<sup>th</sup> will be held until annual invoicing and reporting for the calendar year has concluded.

Return your completed form to: Maryland Department of Natural Resources  
Attn: Lease & Permit Coordinator  
Tawes State Office Building  
580 Taylor Ave. C-2, Annapolis, MD 21401

OR

Fax to: (410) 260-8279

Email to: [rthur@dnr.state.md.us](mailto:rthur@dnr.state.md.us)

### **SECTION 1: Current Leaseholder(s) Information**

#### Primary Leaseholder

Name: \_\_\_\_\_

Lease Number: \_\_\_\_\_

Address: \_\_\_\_\_

Location: \_\_\_\_\_

#### Co-Leaseholder(s) (if applicable)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

### **SECTION 2: New Leaseholder(s) Information**

#### New Primary Leaseholder

Name: \_\_\_\_\_

Address: \_\_\_\_\_

All leaseholders must be at least 18 years of age and listed by their **full, legal names**. If the lease is to be transferred into the name of a business entity, a Resident Agent (with signatory authority) must also be listed on the request to transfer.

#### New Co-Leaseholder(s) (if applicable)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Please contact Rebecca Thur at (410) 260- 8252 or [rthur@dnr.state.md.us](mailto:rthur@dnr.state.md.us) if you have any questions about this form.

Tawes State Office Building – 580 Taylor Avenue – Annapolis, Maryland 21401  
410-260-8DNR or toll free in Maryland 877-620-8DNR – [dnr.maryland.gov](http://dnr.maryland.gov) – TTY Users Call via the Maryland Relay